



CITY OF RIO RANCHO
DEPARTMENT OF FINANCIAL SERVICES
PURCHASING DIVISION
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**ADDENDUM NO (2) TWO
RFP 14-HR-006
VOLUNTARY SHORT AND LONG TERM DISABILITY INSURANCE**

November 5, 2013

Addendum Number (2) Two forms part of the contract documents and modifies them in the manner and extent set forth below.

ATTENTION CONTRACTORS

- **Questions and Answers**

Questions and Answers

Question: We also noticed the mention of “contractors” being covered under the disability plans. According to the SPD, the City is covering full time actively at work permanent employees. Can you please confirm this is the case?

Answer: The City Manager, Directors, and other Administrative employees have employment contracts (contracted employees).

Question: Within the census provided, there is a column that lists "enroll directors LTD". Are all directors enrolled in the non-contributory LTD?

Answer: Yes, all Directors and senior staff are enrolled in LTD.

Question: Is the benefit that the directors would receive taxable?

Answer: No, the premium is taxed, so the benefit is not taxable. This is noted in section 1.1 of the RFP document.

Question: Please provide STD month by month paid claims listing for the prior 3 years.

Answer: Appendix B of the RFP provides the claims detail from 7/1/2010 (plan inception) through 8/31/2013. Reports include the Transaction Detail Report of STD claims paid and a Claim Status Report for that same period. There isn't any additional claims data available.

Question: Please confirm both STD and LTD rates are composite.

Answer: Yes the rates are composite.

Question: Does the City participate in Social Security or PERA? Or both? Or neither?

Answer: All LTD/STD eligible employees are covered by PERA.

All other provisions of the Contract Documents shall remain unchanged. Each Offeror should ensure that they have received all addenda and amendments to this RFP before submitting their proposal.