# I.2 BUSINESS REGISTRATION / LICENSING

All persons proposing to engage in business within the municipal limits of the City of Rio Rancho shall apply for a business registration and pay a non-refundable yearly fee for each business [Title XI - Business Regulations].

The City of Rio Rancho's Business Registration is the legal authorization to operate a business within the City of Rio Rancho. An additional business license may be required on a city, state or federal level based upon the type of business.

Some business examples which must obtain a business license include, but not limited to, those businesses that involve contracting or food service. Certain professionals, like lawyers, dentists, and social workers, are also required to seek state licensing. Other businesses are required to obtain federal business licenses to include, but not limited to, a business that offers investment advice or involved in the sale of firearms.

Whether or not you need a business license may depend, in certain areas, on the type of business you plan to operate. Therefore, it is important to research the requirements of the City of Rio Rancho. Finding such information is usually relatively easy, involving a phone call, web based search or by visiting the City Clerk's Office. Additional resources include the Rio Rancho Regional Chamber of Commerce on line at http://rrrcc.org or the Rio Rancho Economic Development Corporation's Resource Guide on line at http://rredc.org.

**Notice to Applicants:** Verify that you have the appropriate licensing, zoning, and any applicable building permits.

Additional resources are noted below:

- If you are unsure if your business requires a license from the State of New Mexico Regulation & Licensing Department you can call (505) 476-4500.
- For Childcare and Community Residential Care please contact the DSD at (505) 891-5005 for additional information.
- New Mexico Environment Department, please call (505) 771-5980.
- New Mexico Contractor's Licensing, please call (877) 663-9267.
- Taxation and Revenue Department, please call (505) 841-6200.

**Commercial Businesses -**
Any company doing business from a commercial location within the municipal limits of the City of Rio Rancho must obtain a Business Registration for each business location.